

Running Start Fee Waiver & Textbook Assistance Application

The Running Start Fee Waiver and Textbook Assistance program waives applicable course fees not covered by the Running Start program and provides quarterly vouchers for required textbooks. To qualify, students must meet one of the criteria below within the past 5 years. Students only need to apply once; eligibility is valid for the duration of the student's enrollment in the Running Start program at Highline College. Eligible students are encouraged to apply at the initial time of enrollment for the maximum benefit. Fee waiver benefits are not applied retroactively for previous quarters attended.

Instructions: 1) Check one box which applies to you, 2) provide supporting documentation, and 3) submit this completed application and supporting documentation to Running Start at Highline College or through our [virtual drop-box](#).

- ☐ **I am eligible for the free/reduced-price meals program in my school district.** Provide a copy of your free/reduced-price meals eligibility letter from your school district.
- ☐ **I am eligible for the [College Bound Scholarship](#).** Provide a copy of your College Bound Scholarship certificate.
- ☐ **I am eligible for a state or federal public assistance program.** Provide a copy of official documentation that shows eligibility for TANF, Basic Food, QUEST, EBT, SNAP, Medicaid, Apple Health, WIC, HUD, SSI, or any other public assistance program.
- ☐ **I am a foster youth or have McKinney-Vento status.** Provide a letter from a social worker or school official verifying your status, or a copy of DSHS/court papers stating status as ward of the state.
- ☐ **My annual family/household income is equal to or less than [USDA child nutrition program income guidelines](#).** Provide a copy of page 1 and 2 of your parent's/guardian's tax return (ex. 1040) or an IRS tax return transcript for the most recent tax year (student's name must appear on documentation provided). See income guidelines below.

Family/Household Size	Annual Adjusted Gross Income
1	\$27,861
2	\$37,814
3	\$47,767
4	\$57,720
For each additional person add	\$9,953

Student Responsibility Agreement

I acknowledge that for the duration of my participation in the Running Start program at Highline College:

The fee waiver will cover the cost of course fees, building fees, and transportation & safety fees for college-level classes.

I am responsible to pay for other costs not listed above including tuition and fees for courses below 100-level, tuition and fees for courses that exceed my quarterly max Running Start credits, and all other miscellaneous fees.

I am eligible for a textbook voucher each quarter, which can be used to purchase required course textbooks and access codes from the Highline College Bookstore. Voucher information is emailed prior to the start of each quarter.

I am responsible to pay for costs associated with optional textbooks, rental textbooks, course materials and supplies.

Student Name

ctcLink ID Number

Student Signature

Date